To: Daly, Eric[Daly.Eric@epa.gov]
From: Guerrero Oliveras, Karla
Sent: Mon 8/8/2016 2:53:28 PM

Subject: RE: Holy Trinity Cemetery Administrative Record

You can still work on projects down here though, right? And thanks! I'm happy to be closer to my family now. And I can see 9 folders ranging from Action Memo to Swipe Data now. Are you interested in having all of the files contained in these folders in the AR?

Best,

Karla

Karla Guerrero

Assistant Project Scientist

RST 3 Weston Solutions, Inc. / SEA Consulting

1715 Ponce de Leon Ave. Suite 2

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From: Daly, Eric [mailto:Daly.Eric@epa.gov] Sent: Monday, August 08, 2016 10:49 AM

To: Guerrero Oliveras, Karla < Karla. Guerrero @Weston Solutions.com >

Subject: RE: Holy Trinity Cemetery Administrative Record

Puerto Rico is my dream job!!! I always say if I wasn't married with kids I

would have been an OSC there years ago. Enjoy. Just so you know, I created subfolders after I sent the initial invite. It appears you cannot see them if you only saw one pdf. There has not be an easier way then sending another invite. Please let me know if you can now see the multiple folders. Thanks

From: Guerrero Oliveras, Karla [mailto:Karla.Guerrero@WestonSolutions.com] Sent: Monday, August 08, 2016 10:11 AM To: Daly, Eric < <u>Daly.Eric@epa.gov</u>> Subject: RE: Holy Trinity Cemetery Administrative Record Morning! I'm doing well, still getting used to being down here in the Puerto Rico office! How about yourself? We have yet to receive the TDD for Niagara Falls Boulevard, but I will also be the person working on it so you're welcome to send me the documents for that Site as well. As requested, I have attached a list of recommended documents to include in the AR. Please note that these are only recommendations and by no means are all of these required. Also, I was able to access the folder you shared with me. I found a single PDF document in the folder. Thanks! Karla Karla Guerrero **Assistant Project Scientist**

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From: Daly, Eric [mailto:Daly.Eric@epa.gov]
Sent: Monday, August 08, 2016 8:53 AM

To: Guerrero Oliveras, Karla < <u>Karla Guerrero Weston Solutions.com</u>>

Subject: RE: Holy Trinity Cemetery Administrative Record

Good Morning Karla.

How are you? So just Holy Trinity Cemetery and not Niagara Falls Boulevard Site?

In the past, I was given a list of Admin Record documents to provide. Do you have one? I can definitely start organizing some records. I will send you a link to my OneDrive. Please let me know if you can access.

Thanks

From: Guerrero Oliveras, Karla [mailto:Karla.Guerrero@WestonSolutions.com]

Sent: Monday, August 08, 2016 8:43 AM **To:** Daly, Eric <<u>Daly, Eric@epa.gov</u>>

Subject: Holy Trinity Cemetery Administrative Record

Hi Eric,

I was just assigned a TDD to work on the Holy Trinity Cemetery Administrative Record (AR). I will start the process of finding a local library to hold the AR as well as a local newspaper to publish the announcement. In the meantime, please compile any documents you would like to see in the AR and share them with me (preferably in a PDF format). In the past, OSCs have included documents such as action memorandums, letters from the DEP/local agencies, and technical reports, among others.

Please let me know if you have any questions or concerns!

Karla Guerrero

Assistant Project Scientist

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